

IMPLEMENTATION OVERVIEW

We recognise that your organization is extremely busy, however, it is essential that the project lead reads this guide and prepares the organisation as required to ensure a smooth implementation of Profile.

Implementing new software can often be a daunting task. While the software and technology may be easy, the aspects of process change and how people in your organisation embrace change may be quite challenging.

Transition to EMR – A Gradual Process determined by Practice Goals and Confidence

Comprehensive Implementation Approach:

Our Comprehensive approach allows users to move to full EMR use in a relatively short period of time. We offer full EMR training up front for all users, followed by a period of on-site support. Following the initial go-live, users have the ability to schedule additional remote training on intermediate and advanced topics to supplement their initial training.

IMPLEMENTATION TIMELINES (Approximate)

**Go-live minus
12 Weeks**

Pre-Implementation:

Change Management and preparing for EMR

0 – 2 Weeks

Comprehensive EMR Training: On-Site or Remote Training including on-site Go-Live support

- Scheduling and Billing
- Clinical
- Systems Administration

PITO
IMPLEMENTATION

2 – 12 Weeks

Supplemental EMR Training: A predetermined number of remote ½ to 1 Hour training session to Supplement the initial Comprehensive Training including:

- Financial Reconciliation and Reporting
- Intermediate Clinical
- Administrative (Front Desk and System Admin)

4 Months +

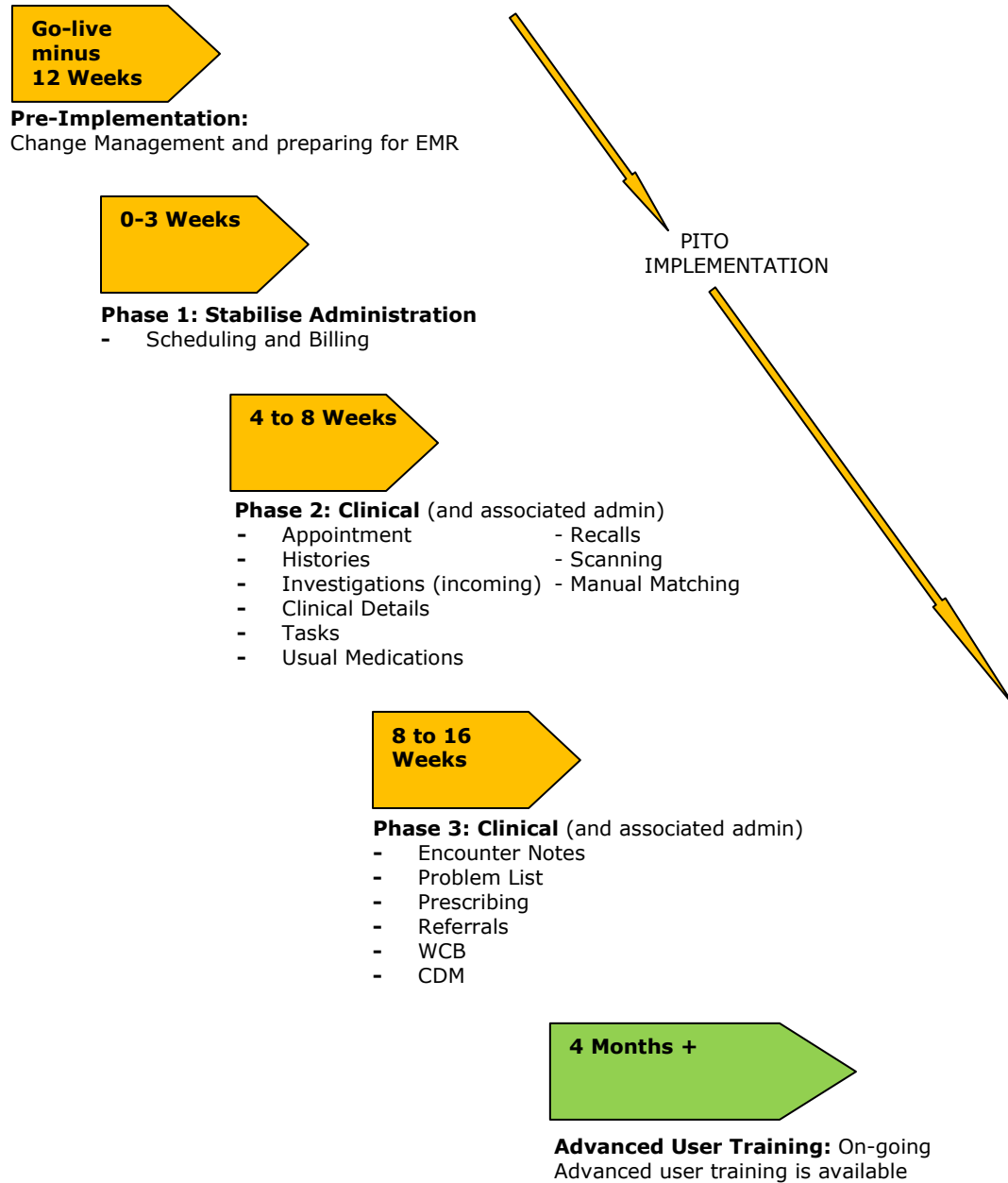
Advanced User Training: On-going Advanced user training is available

Typically Intrahealth would provide your organisation with 5 to 10 days of training and on-site support, based on the size of the clinic.

Phased Implementation Approach:

While we recommend a comprehensive implementation approach, a Phased implementation approach is available for those who wish to take a slower step by step journey. This approach allows for increased intensity, dependence and interaction with the EMR over time.

IMPLEMENTATION TIMELINES (Approximate)



The topics listed in the phased approach are provided as a guideline, and may be customized to each clinic.

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